

APPLICATION TO USE THE BREMEN TOWN HOUSE  
(Town House available May 15 - October 15)\*

1. All use of the Bremen Town House by groups and/or individuals must be reserved in advance and is subject to approval by the Town House Committee.
2. No alcoholic beverages of any kind, including beer, wine or punch, may be served on the premises. No smoking is allowed inside the building. Candles or other open flames are not allowed.
3. The building and its furnishings must be left in the same condition they were in before the event. **Any damage incurred is the responsibility of the applicant and must be paid in full.** All garbage and trash generated by the event must be removed from the property, and decorations taken down within 24 hours. Any dishes or kitchen equipment used for the event must be put away clean.
4. Any activities involving guests under the age of 18 must be supervised by an adult.
5. A security deposit of \$100.00 is required with the reservation application. If any damage to the building, furnishings, or property results from the event, the deposit will be applied toward the full cost of the damage that must be paid for by the applicant. If there is no damage and no cleaning is necessary, the deposit will be refunded.
6. Any use of Town property including the Town House, except for a Town organization, requires a certificate of insurance in the minimum amount of \$400,000 with the Town of Bremen listed as an additional insured.
7. Parking arrangements for the event at the Town House must be cleared with the Bremen Fire Department in advance.

-----  
I would like to reserve the Bremen Town House for the date(s) of \_\_\_\_\_ for the following purpose: \_\_\_\_\_. There will be approximately \_\_\_\_\_ people at the event. I agree to all the conditions above.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

Organization (if any) \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

(Check one) Bremen resident or taxpayer \_\_\_\_\_ Bremen organization \_\_\_\_\_ Other \_\_\_\_\_

Deposit of \$100.00 enclosed. \_\_\_\_\_ Request deposit waiver (Bremen organizations only) \_\_\_\_\_

\*No water or heat is available Oct. 15 - May 15.

OFFICIAL USE ONLY

Reservation: approved \_\_\_\_\_ disapproved \_\_\_\_\_ by \_\_\_\_\_ for the Town House Committee.

Date \_\_\_\_\_ Fee of \$ \_\_\_\_\_ due. (Make checks payable to "Town of Bremen.")

Fee paid on \_\_\_\_\_ Signed \_\_\_\_\_

Deposit returned on \_\_\_\_\_ by \_\_\_\_\_

Town of Bremen, 208 Waldoboro Road (P.O. Box 171), Bremen, Maine 04551 (207) 529-5945 Bremen@Tidewater.net