

**Formation of Great Salt Bay Regional School Unit  
Timeline for June 11, 2024 referendum for July 1, 2024 effective date**

**Key:**

CSD and Bremen, Damariscotta, and Newcastle SD members (“Members”)

Reorganization Planning Committee (“RPC”)

Commissioner

State Board

	<b>Task</b>	<b>Responsible Party</b>	<b>Est. Completion Date (<i>start activities sooner where applicable</i>)</b>
<b>1.</b>	Each member votes to file the Notice of Intent with Commissioner	Members	Great Salt Bay CSD: Wednesday, February 14, 2024  Bremen SC: Week of March 4  Damariscotta SC: Week of March 4  Newcastle SC: Week of March 4
<b>2.</b>	File Notice of Intent and Unique Circumstances Checklist with Commissioner	Members:	Monday, March 11, 2024
<b>3.</b>	Commissioner responds to Notice of Intent	Commissioner	Friday, March 15, 2024
<b>4.</b>	Create Reorganization Planning Committee	Members	Monday, March 18, 2024
<b>5.</b>	Draft Reorganization Plan	RPC in consultation with legal counsel	Monday, March 18, 2024 – Friday, March 22, 2024 <ul style="list-style-type: none"> <li>• <i>March 18: Legal counsel provides draft template</i></li> <li>• <i>March 18 – 22: Workshop mtgs w/legal counsel; plan revisions</i></li> <li>• <i>March 20: Public meeting (see below)</i></li> <li>• <i>March 22: Plan finalized</i></li> </ul>
<b>6.</b>	RPC holds Public meeting(s) on Reorganization Plan	RPC	Wednesday, March 20, 2024

	Finalize Reorganization Plan and submit to Commissioner (Members to submit plan)	Members, RPC, in consultation with legal counsel	Friday, March 22, 2024
8.	Commissioner reviews plan; notifies RPC of changes if needed	Commissioner	Wednesday, March 27, 2024
9.	RPC revises plan and resubmits if necessary	RPC	Friday, March 29, 2024
10	Commissioner approves plan	Commissioner	Tuesday, April 2, 2024
11	Order question to be placed on ballot for June 11, 2024 referendum. <i>Note: pursuant to 30-A M.R.S. for the town school committees, this must occur at least 60 days prior to the referendum</i>	Members (CSD school committee and municipal select boards)	Great Salt Bay CSD: Between April 2 – April 12  Bremen: Thursday, April 4, 2024 ( <i>Bremen meets first and third Thursdays of each month</i> )  Damariscotta: Wednesday, April 3, 2024 ( <i>Damariscotta meets on the 1st and 3rd Wednesday of each month</i> )  Newcastle: Monday, April 8, 2024 ( <i>Newcastle meets every 2nd and 4th Monday</i> )  <b><u>No later than Friday, April 12, 2024</u></b>
12	Referendum	Members	Tuesday, June 11, 2024
13	Members submit results of referendum to the DOE	Members	Wednesday, June 12, 2024
14	Commissioner files Notice of Approval with State Board	Commissioner	Thursday, June 12, 2024
15	Commissioner issues Certificate of Organization	Commissioner	Thursday, June 13, 2024